

Nantucket Public Schools

Job Description

TITLE: SCHOOL PSYCHOLOGIST

REPORTS TO: DIRECTOR OF SPECIAL SERVICES

JOB SUMMARY: To evaluate and diagnose the educational, social, emotional and behavioral functioning of students and provide recommendations for intervention.

QUALIFICATIONS:

1. Massachusetts certification as School Psychologist
2. Masters degree required, CAGS in School Psychology preferred
3. Three year's experience working within a school/clinical setting
4. Knowledge of IDEA regulations
5. Excellent verbal and written communication skills

DUTIES AND RESPONSIBILITIES:

1. Implements all aspects of Child Find: referring, screening, evaluating, diagnosing and recommending intervention strategies for students who are at-risk for learning, social, emotional and behavioral and developmental disabilities.
2. Completes all assessments, including written report within timelines mandated by IDEA.
3. Consults with administration, staff and families regarding interventions and strategies for at-risk students.
4. Participates and reports evaluation results to IEP/504 eligibility meetings.
5. Participates as a member of the building-based Child Study Teams
6. Observes students in their learning environments, as requested
7. Conducts Functional Behavioral Assessments and Behavior Intervention Plans
8. Provides of direct clinical services to students, as needed
9. Participates in professional development opportunities to stay current with evaluation instruments and tools.
10. Consults with other medical/clinical professionals as needed.

EVALUATION: Director of Special Services

TITLE: School Psychologist

QUALIFICATIONS:

1. Master's degree preferably with additional graduate work in education and psychology.
2. Valid Florida certification to practice as a school psychologist.
3. Preferably, teaching experience.
4. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: Assistant Director, Student Services for Psychological Services

JOB GOAL: To support instructional personnel in their efforts to identify, understand and recommend programs for children with learning and/or adjustment problems.

PERFORMANCE RESPONSIBILITIES:

1. Assist all school personnel in improving the achievement of children including those with physical, mental and emotional handicaps.
2. Makes intensive, individual study of children referred because of learning and/or adjustment problems and does follow-up study as needed.
3. Participates actively in the identification and placement of exceptional children.
4. Interprets psychological data, consults, collaborates and counsels with teachers, parents and other professional workers in the school and the community regarding adjustment of the children referred.
5. Cooperates in the referring of children needing therapy or treatment.
6. Becomes cognizant of new developments in the field and assists all school personnel in educational program development, learning, theory, personality dynamics and motivation is involved.
7. Assumes responsibility for preparing written reports on all psychological evaluations.
8. Attends professional, staff and inservice meetings.
9. Performs related work as required. (NOTE: The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

TERMS OF EMPLOYMENT:

Ten month year. Salary as established by the Board.

ASSESSMENT:

Performance of this job will be assessed annually in accordance with provisions of the Board's policy on assessment of certificated personnel.

Adopted: 12-20-74

**Nantucket Public Schools School Psychologist
Roles/Responsibilities
July 6, 2009**

1. **Special Education Evaluations: Initial, 3-year re evaluations, screenings, observations; write assessment reports; (outside evaluators to assist as needed)**
 - Educational
 - Emotional
 - Attention
 - Interpret Independent Education Evaluations (IEE)

2. **Student Study Team**
 - Participate as team member

3. **Resource/consultant to special and regular education staff in the public and private school settings**
 - Instructional strategies; accommodations/modifications
 - Progress monitoring
 - Assessment practices
 - Social/emotional issues
 - Parents and families
 - Counseling referrals

4. **Response to Intervention process**
 - Oversee and assist to implement
 - Pre referral process as a first step before sped evaluation referral

5. **Benchmark screening process for K-5**
 - Oversee and assist to conduct screenings (Aimsweb); organizing materials, training staff, administering and scoring assessments, data input, interpretation and dissemination of data collected

6. **Team meeting process**
 - Participate as a team member
 - Serve as Director Special Services designee as needed
 - Chair meetings as needed
 - Assist with Specific Learning Disabilities forms
 - Assist/facilitate the Eligibility Determination process; RTI, 504, IEP
 - Assist with transitions; especially grades pre to K, 5 to 6, 8 to 9

7. **Counseling and Crisis Intervention**
 - Small group/individual counseling; problem solving

Job Description: School Psychologist
August 9, 2007

Definition

- Highly skilled professional who understands the developmental and learning needs of students; able to assess students' learning profiles and diagnose learning attention, some mental health and behavioral disabilities by using appropriate evaluation tools; skilled and able to provide clinical counseling services to students.

Supervision

- Works under the administrative direction of the Director of Special Services following the process outlined within the Teachers' Contract.

Job Environment

- Work is performed in typical office and school conditions.
- Has access to department-related confidential information, including student records.

Essential Functions

- Screening, identifying, assessing, diagnosing, referring, and providing intervention strategies for students who are at risk in the areas of reading, writing, math, attention, executive functioning, various mental health areas, behavior, and developmental areas, etc.
- Completing the necessary paperwork regarding assessments, etc.
- Participation as a member of the Special Education Team at each school level; consulting with staff/parents, completing and presenting evaluations/observations and providing direct student counseling as needed.
- Participation as a member of the Student/Child Support Team at each school level; consulting with staff, addressing student's at risk, etc.
- Will follow state timelines for arranging meetings and providing written assessment reports to IEP team and parents.

Recommended Minimum Qualifications

- Bachelor's degree in School Psychology or related field; licensed as a School Psychologist in the state of Massachusetts.
- Ability to complete student evaluations in the areas of: intelligence, attention, behavior, and various mental health areas, etc.
- Ability to counsel students; individually and in groups.
- Understanding of state and federal regulations regarding licensure and practice ethics